



# Secondary REALTOR® Membership Application

North Bay Association of REALTORS® | Effective October 13, 2025

## Important Information

- Secondary membership is only available for those that currently hold an active REALTOR® membership with another REALTOR® Association.
- Please have your current primary association send a **Letter of Good Standing** to [info@nba.realtor](mailto:info@nba.realtor).
- Applicant information must be updated with the CA Department of Real Estate prior to processing.
- Dues and assessments are set forth separately in [Exhibit A: Membership Dues and Assessments](#)
- All questions must be completed to process the application; please submit to [info@nba.realtor](mailto:info@nba.realtor).

## Applicant Information

I am applying for the following category of membership:

**Secondary Designated REALTOR®:** Broker (Principal, Partner, Corporate Officer, "Designated Officer")

**Secondary REALTOR®:** I am:

Branch/Office Manager

Authorized Contact

Licensed Agent

**1. Name (as it appears on your license):** \_\_\_\_\_

**2. Brokerage Name:** \_\_\_\_\_

*This is the broker/brokerage under which you will be doing business, and under which the DRE has issued your license and/or approved your DBA.*

**3. Address (brokerage):** \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**4. Phone Numbers:** \_\_\_\_\_  
Phone (brokerage main) \_\_\_\_\_ Phone (brokerage direct) \_\_\_\_\_

**5. List all other DBAs:** \_\_\_\_\_

**6. List your applicable license/s corresponding with this application:**

	DRE License Number	Expiration Date
Broker License	_____	_____
Salesperson License	_____	_____

**7. List all REALTORS® Boards/Associations and MLSs to which you currently belong:**

8. My NAR Member ID/My NRDS #: \_\_\_\_\_

## Applicant General Information

9. Name (Preferred): \_\_\_\_\_

10. Address (home): \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Preferred Primary Mailing Address:  Home  Brokerage/Office

11. Phone Numbers: \_\_\_\_\_

Phone (mobile) \_\_\_\_\_ Phone (home/other) \_\_\_\_\_

Preferred Primary Phone:  Mobile  Home/other  Brokerage Main  Brokerage Direct

12. Email Address (primary): \_\_\_\_\_

13. Website Address (primary): \_\_\_\_\_

14. Date of Birth (MM/DD/YYYY): \_\_\_\_\_

## 15. Chapter/Market Area Selection

### 15a. Please select your PRIMARY chapter/market area (select only one):

<input type="checkbox"/> Mendocino/Lake	<input type="checkbox"/> Petaluma	<input type="checkbox"/> Sonoma Valley
<input type="checkbox"/> Napa County	<input type="checkbox"/> Rohnert Park/Cotati	<input type="checkbox"/> West Sonoma County (Sebastopol, Russian River)
<input type="checkbox"/> North Sonoma County (Healdsburg, Cloverdale)	<input type="checkbox"/> Santa Rosa	<input type="checkbox"/> Windsor

### 15b. Please select your SECONDARY chapter/market area (select up to two):

<input type="checkbox"/> Mendocino/Lake	<input type="checkbox"/> Petaluma	<input type="checkbox"/> Sonoma Valley
<input type="checkbox"/> Napa County	<input type="checkbox"/> Rohnert Park/Cotati	<input type="checkbox"/> West Sonoma County (Sebastopol, Russian River)
<input type="checkbox"/> North Sonoma County (Healdsburg, Cloverdale)	<input type="checkbox"/> Santa Rosa	<input type="checkbox"/> Windsor

## Acknowledgements and Agreement: Secondary REALTOR® Membership

- Bylaws, Policies, and Rules:** When applying for Designated REALTOR® and REALTOR® membership, upon acceptance and payment of all dues and assessments, I will automatically become a member of the California Association of REALTORS® and the National Association of REALTORS®, as well as my local Association. I agree to abide by the current bylaws, policies and rules of the Association, the bylaws, policies and rules of the California Association of REALTORS®, including the [California Code of Ethics and Arbitration Manual](#) and the constitution, bylaws, policies and rules of the National Association of REALTORS®, including the NAR Code of Ethics, all as may from time to time be amended.

- 2. Use of the Term REALTOR®:** I understand that the professional designations REALTOR® and REALTORS® are federally registered trademarks of the National Association of REALTORS® ("N.A.R.") and use of these designations is subject to N.A.R. rules and regulation. I agree that I cannot use these professional designations until this application is approved, all my membership requirements are completed, and I am notified of membership approval in one of these designations. I further agree that should I cease to be a REALTOR®, I will discontinue use of the term REALTOR® in all certificates, signs, seals or any other medium.
- 3. License Validity:** I understand that if my license is terminated, lapses or inactivated at any time, my REALTOR® membership is subject to immediate termination.
- 4. Member Records:** I understand that I am responsible for ensuring my **member record and contact information** are up to date.

**Applicant's Initials:** \_\_\_\_\_

- 5. Dues & Refunds:** I understand that I am responsible for submitting dues payments annually on or before January 1, and that a non-refundable late fee is automatically assessed when dues are 14-days delinquent. I understand that my Association dues and fees are non-refundable. In the event I fail to maintain eligibility for membership for any reason, I understand I will not be entitled to a refund of my dues or fees.

**Applicant's Initials:** \_\_\_\_\_

- 6. Authorization to Release and Use Information (Waiver):** I authorize the Association or its representatives to verify any information provided by me in this application by any method including contacting the California Department of Real Estate, my current or past responsible broker or designated REALTOR®, or any Association or MLS where I held, or continue to hold, any type of membership. I further authorize any Association or MLS where I held, continue to hold, any type of membership to release all my membership or disciplinary records to this Association, including information regarding (i) all final findings of Code of Ethics violations or other membership duties within the past three (3) years; (ii) pending ethics complaints (or hearings); (iii) unsatisfied discipline pending; (iv) pending arbitration requests (or hearings); and (v) unpaid arbitration awards or unpaid financial obligations. I understand that any information gathered under this authorization may be used in evaluating my application for membership and future disciplinary sanctions. I waive any legal claim or cause of action against the Association, its agents, employees or members including, but not limited to, slander, libel or defamation of character, that may arise from any action taken to verify, evaluate or process this application or other use of the information authorized and released hereunder.
- 7. Communications:** I expressly authorize the Association, including the local, state, and national, or their subsidiaries or representatives to email, telephone, text, or send by U.S. mail to me, at the e-mail address, telephone number, text number, and physical addresses above, for any and all Association (including the local, state and national, or their subsidiaries or representatives) communications, including but not limited to those for political purposes and/or material advertising the availability of or quality of any property, goods or services offered, endorsed or promoted by the Association (including the local, state and national, or their subsidiaries or representatives).
- 8. Arbitration Agreement:** A condition of membership in the Association as a REALTOR® is that I agree to binding arbitration of disputes. As a REALTOR® (including Designated REALTOR®) member, I agree

for myself and the corporation or firm for which I act as a partner, officer, principal, or branch office manager to binding arbitration of disputes with (i) other REALTOR® members of this Association; (ii) with any member of the California or National Association of REALTORS®; and (iii) any client provided the client agrees to binding arbitration at the Association. Any arbitration under this agreement shall be conducted using the Association facilities and in accordance with the Association rules and procedures for arbitration, pursuant to the [California Code of Ethics and Arbitration Manual](#).

**9. Certifications and Signatures: I certify that I have read and agree to the terms and conditions of this application and that all information given in this application is true and correct.**

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Applicant Signature

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Date of Signature

**Please submit completed application to [info@nba.realtor](mailto:info@nba.realtor). Incomplete applications cannot be processed. Questions? Please contact our Member Services team, thank you.**